

Minutes: Early ACCESS Executive Committee

Meeting purpose The purpose of this meeting is to:

- filter information and prepare for the Council
- set framework and agenda for Council
- identify and make recommendations for the appropriate utilization of state resources
- consider action on the recommendations of the Council
- set priorities for development of the Early ACCESS system
- implementation of the Memorandum of Agreement
- transact all regular business of the Council between meetings

Date, time, and place Date: Wednesday, June 10, 2009
Time: 2:00-4:30pm
Place: Jesse Parker Building, Starkweather Conference Room

Attendees **Present:** Jeff Anderson for Mary Nelson (connected by phone), Jane Borst, Kelly Hancock, LauraBelle Sherman-Proehl, Carrie Sodders, Debra Waldron
Staff: Julie Curry, Barb Khal, Marion Kresse, Rae Miller, Meghan Wolfe for Kelly Schulte, Susan White, Jim Donoghue, Cindy Weigel
Guest: Scott Beall
Excused: Mary Nelson, Mary Stevens

Announcements Members of the Executive Committee gave the following announcements.

- The April 14, 2010 Executive Committee meeting has been changed. The meeting will take place on April 7, 2010 at Jesse Parker Building, Starkweather Conference Room.
- Informal System Concern: A family could not reach the Early ACCESS at AEA 15 in Burlington after multiple attempts. The lack of phone service was due to a construction accident and was repaired by the following morning.
- Guests were introduced

Approval of previous minutes Kelly Hancock

Action: Motion by LauraBelle Sherman-Proehl and seconded Debra Waldron to approve minutes as submitted from April 1, 2009. The motion passed.

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Early ACCESS eligibility

Debra Waldron and Barb Khal

Debra and Barb continued the conversation about possible revision of the terminology regarding “fetal drug and alcohol exposure” in the Early ACCESS Eligibility Determination Procedures document.

Debra informed Committee members that collecting the Iowa specific prevalence data for this new definition would take up to 12 months. She will report back once she has collected the data. ARRA funds have been designated to identify populations affected by the proposed revision of terminology “fetal drug and alcohol exposure”. Jane Borst referred Council members to the Chasnoff Study on chemically exposed children.

Medicaid work group

Jim Donoghue and Cindy Weigel

Jim announced that the Medicaid work group has begun meeting and a matrix was created to help confirm billing of service coordination activities to Medicaid.

The work group continues to confirm the number of children on an IFSP who are also on Medicaid and the work group is analyzing data regarding the existing systems.

Jim answered questions from Committee members and discussed the pros and cons of having a single case manager.

Strengthening committee work discussion

Kelly Hancock

Kelly led discussion on how to strengthen the Council’s committee work. Suggestions from committee members are as follows:

- Review other state’s websites to review their committee resources
- Have the legislative liaison from each agency assist with policy issues and the Governor’s Report
- Have the Governor’s Report ready by time the legislature meets in January
- At each Council meeting have the list of names and chair representative for each committee
- Have clear and concise goals and objectives for ICEA and each committee

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Minutes: Early ACCESS Executive Committee, Continued

Priority work: service coordination discussion debrief	<p>Kelly Hancock</p> <p>Kelly facilitated a discussion on how the Service Coordination Panel is informing ICEA Council members about the roles and responsibilities of Service Coordinators across the state.</p> <p>Concerns raised included the following:</p> <ul style="list-style-type: none">• Social/Culture competencies• Uniform geographic availability• How to evaluate the Service Coordination system• Need to collect data on case loads• More advanced training opportunities for service coordinators <hr/>
Plan for next Executive meeting 8-12-09	<p>Kelly Hancock</p> <p>Kelly reviewed the agenda topics for the Executive meeting to be held on August 12, 2009.</p> <hr/>
Review agenda for ICEA meeting 9-18-09	<p>Kelly Hancock</p> <p>Kelly reviewed the agenda for the ICEA meeting to be held on September 18, 2009. One addition noted. Adding APR Indicator C3 content to the agenda.</p> <hr/>
Sharing and adjourn	<p>Kelly Hancock</p> <p>Committee members shared the following updates.</p> <ul style="list-style-type: none">• A Quality Rating System of early care and education programs has begun processing input from providers on what is working/not working.• DHS is applying for a Family Support 360 Grant to enhance web-based search resources and expand family support services.• Rules on childcare licensing and registrations for home childcare are being revised due to recent legislative changes.• OSEP gave Iowa a “Meets Requirements” for both IDEA Part C and B. OSEP based their decision on data submitted in the FFY 2007 Annual Performance Report. This designation indicates Iowa is demonstrating appropriate implementation of the federal law. The Early ACCESS system has had the top designation all three years. Other states have contacted Julie Curry for guidance. <p>Meeting adjourned.</p> <hr/>